

REGULAR MEETING MINUTES

Thursday July 20, 2023

A. CALL TO ORDER

President Kohlstedt called to order the regular meeting of the Midlothian Park District Board of Commissioners at 6:00pm at the ARC Building, 14500 Kostner., Midlothian, IL 60445.

B. ROLL CALL

Roll call indicated:

Present: M. Kohlstedt, J. Gleason, R. Pilny

Absent:

Staff in attendance:

E. Jung, J. Yuska, P. Lemar

Attorney in attendance:

Dave Freeman

Public in attendance:

Frank Pierson, Michael Callahan, Angela Czub, Alex Pasek

C. PLEDGE OF ALLEGIANCE

Those in attendance gave the Pledge of Allegiance.

D. PUBLIC COMMENT

None, None via email

E. APPROVAL OF MINUTES

1. Motion made by Commissioner Pilny, seconded by Commissioner Gleason to approve the minutes of Regular Meeting of May 17, 2023.

Roll call vote indicated:

Ayes: R. Pilny, J. Gleason, M. Kohlstedt

Nays: None

Motion carried by a vote 3-0

F. OATH OF OFFICE; NEWLY APPOINTED BOARD MEMBERS

Attorney Dave Freeman swore Oath of Office to Michael Callahan and Frank Pierson

M. Callahan and F. Pierson joined the meeting as Commissioners.

G. OLD BUSINESS

Election of Officers

1. Motion made by Commissioner Gleason, seconded by Commissioner Callahan to appoint Rose Pilny as Board President.

Roll call vote indicated:

Ayes: J. Gleason, M. Callahan, F. Pierson, M. Kohlstedt, R. Pilny

Nays: None

Motion carried by a vote 5-0

2. Motion made by Commissioner Callahan, seconded by Commissioner Gleason to appoint Mike Kohlstedt as Board Vice President.

Roll call vote indicated:

Ayes: M. Callahan, J. Gleason, F. Pierson, R. Pilny, M. Kohlstedt

Nays: None

Motion carried by a vote 5-0

3. Voice vote made to appoint Ed Jung as Board Secretary.

Voice vote indicated:

Ayes: M. Callahan, J. Gleason, F. Pierson, R. Pilny, M. Kohlstedt

Nays: None

Motion carried by a vote 5-0

Meeting handed over to they newly appointed President Rose Pilny.

H. **NEW BUSINESS**

1. Motion made by Commissioner Kohlstedt and seconded by Commissioner Pierson for approval of Expenses by Vendor for the month of July 2023 and Payroll for the month of June 2023.

Roll call vote indicated:

Ayes: M. Kohlstedt, F. Pierson, M. Callahan, J. Gleason, R. Pilny

Nays: None

Motion carried by a vote 5-0

2. Motion made by Commissioner Gleason and seconded by Commissioner Callahan for the approval of the Treasurers report for the month of June 2023. The report is as follows:

| | |
|---|-----------------|
| Total Cash and Investments as of 5/31/23: | \$ 2,294,053.47 |
| Total Cash receipts: | \$ 131,577.35 |
| Total Disbursements: | \$ 235,790.21 |
| Total cash on hand as of 6/30/23: | \$ 2,137,935.14 |
| Total Investments: | \$ 51,905.47 |
| Total Cash and Investments as of 6/30/23: | \$ 2,189,840.61 |

Roll call vote indicated:

Ayes: J. Gleason, M. Callahan, M. Kohlstedt, F. Pierson, R. Pilny

Nays: None

Motion carried by a vote 5-0

3. Motion made by Commissioner Gleason and seconded by Commissioner Callahan for approval of travel to the 2023 NRPA Conference.

Roll call vote indicated:

Ayes: J. Gleason, M. Callahan, F. Pierson, R. Pilny, M. Kohlstedt

Nays: None

Motion carried by a vote 5-0

4. Master plan update.

I. COMMITTEE REPORTS

DIRECTORS REPORT

E. Jung reports that the decennial committed has not met yet. We will meet in the September meeting. SWSRA has not come up with a contribution number yet. They are trying to finalize it by November. We received a rave review from someone on FB about the Splash Pad. Concerns have been brought up about Kostner Park and he has been in touch with the resident that voiced their concerns and the police to try to get the issues resolved.

RECREATION REPORT

J Yuska reports we hired a Athletic Supervisor Alex Pasek. T-Ball is doing a Thunderbolts game as a fundraiser type of thing for the t-ball League. We may do that next year for Day Camp. Day Camp numbers are high, and Angela is doing great. The Ice Cream Social was sold out in 20 mins.

MAINTENANCE REPORT

Meadow Room Door- The exterior door in the Meadow Room at the ARC has been replaced. The old door was sagging and would no longer close properly because it was no longer square. The new door has a window in it which will allow camp staff to see who is knocking on the door before opening it. The new door also has the ability to be unlocked and opened from the exterior. RTU Cleaning- Staff has taken apart and cleaned the eleven rooftop units (RTU's) at the ARC. The units need to be disassembled and cleaned every spring after the cottonwood seeds have fallen. The cotton gets caught in the compressor fins and will not allow air to flow through the unit properly. Once the compressor fins are cleaned the external filters are removed and cleaned and finally the internal filters are replaced. This year there seemed to be an exceptional amount of cottonwood seeds and we had to clean a few units more than once. Memorial Painting- Staff have started doing some painting around Memorial Park. We started with the exterior painted portions of the concession stand. We will also be painting the dugouts at Howie Minas Field and the picnic shelter on the west side of the park. We purchased some scaffolding through PDRMA's Ladder Alternate Grant Program to help with completing the projects. Speed Bumps- Staff have installed additional speed bumps on the north side of the ARC parking lot. Staff noticed that cars continue to drive through the parking lot at a high rate of speed and thought the speed bumps could help. So far people do seem to be going slower through the parking lot because they either slow down to go over the bumps or slow down to do everything in their power to go around them, either way they are slowing down.

ATTORNEY REPORT

Mr. Freeman reports about the IT contract and not much else.

J. BIDS AND AWARDS OF CONTRACTS

None

K. **EXECUTIVE SESSION**

Motion was made by Commissioner Pierson and seconded by Commissioner Gleason to exit open session and move to Executive session at 6:23pm to discuss:
Purchase or Lease of Real Property for the Use of the Park District, including Meetings Held for the Purpose of Discussing Whether a Particular Parcel Should be Acquired, 5 ILCS 120/2(c)(5) and The Compensation of Specific Employees of the Park District, 5 ILCS 120/2(c)(1).

Roll call vote indicated:

Ayes: F. Pierson, J. Gleason, M. Callahan, M. Kohlstedt, R. Pilny

Nays: None

Motion carried by a vote 5-0

All in attendance in Executive session was Commissioner Mike Kohlstedt, Commissioner Jerry Gleason, Commissioner Rose Pilny, Commissioner Fran Pierson, Commissioner Mike Callahan, Executive Director Ed Jung, Recreation Superintendent Jen Yuska, Maintenance Superintendent Patrick Lemar and Attorney Dave Freeman.

L. **RECONVENE TO OPEN SESSION**

Motion was made by Commissioner Callahan and seconded by Commissioner Kohlstedt to exit Executive session and move back into open session at 6:46pm.

Roll call vote indicated:

Ayes: M. Callahan, M. Kohlstedt, J. Gleason, F. Pierson, R. Pilny

Nays: None

Motion carried by a vote 5-0

M. **ACTION FROM EXECUTIVE SESSION**

1. Discussion of Raday Lodge property and Medical Insurance section of Personnel Manual.

N. **ADJOURNMENT**

Motion made by Commissioner Callahan seconded by Commissioner Kohlstedt to adjourn.

Roll call vote indicated:

Ayes: M. Callahan, M. Kohlstedt, J. Gleason, F. Pierson, R. Pilny

Nays: None

Motion carried by a vote 5-0

Meeting adjourned at 6:47pm

Secretary for the Board: _____

MIDLOTHIAN PARK DISTRICT