

## **REGULAR MEETING MINUTES**

Thursday November 16, 2023

### **A. CALL TO ORDER**

President Pilny called to order the regular meeting of the Midlothian Park District Board of Commissioners at 6:00pm at the ARC Building, 14500 Kostner., Midlothian, IL 60445.

### **B. ROLL CALL**

Roll call indicated:

Present: R. Pilny, M. Callahan, J. Gleason, F. Pierson

Absent: M. Kohlstedt

Staff in attendance:

E. Jung, J. Yuska, P. Lemar, R. Grohnke M. Wojcik

Attorney in attendance:

Dave Freeman

Public in attendance:

Angela Czub, Tim Pilny Doug Fair from Hitchcock

### **C. PLEDGE OF ALLEGIANCE**

Those in attendance gave the Pledge of Allegiance.

### **D. PUBLIC COMMENT**

None

### **E. APPROVAL OF MINUTES**

1. Motion made by Commissioner Pierson, seconded by Commissioner Gleason to approve the minutes of Regular Meeting of October 19, 2023.

Roll call vote indicated:

Ayes: F. Pierson J. Gleason, M. Callahan, R. Pilny

Nays: None

Motion carried by a vote 4-0

F. Presentation was made by Doug Fair from Hitchcock updating the board on the progress of the master plan and what the next steps are.

### **G. COMMITTEE REPORTS**

#### **DIRECTORS REPORT**

E. Jung gave all the Commissioners a copy of the tax levy and stated it would be up for approval in December. SWSRA decided on an increase percentage, and it will be .0225% from 2%. It will need to be approved by the board at the next meeting. SWSRA is having a fund raiser through Target on the circle app through the Crestwood store. The winner will get money at the end of the year. A new business manager was hired to take over Sharon's old duties and it is Sarah Pitcher our current Facility Manager. We are looking for someone to replace Sarah's position as facility manager. We hope to fill that position after the first of the year.

## RECREATION REPORT

J Yuska reports each Commissioner was given our Anniversary give away merchandise. Angela and Jen attended Springfield Schools Community Night which was well attended. Outdoor Soccer League is done. Pee wee group came in first place over all out of six different Park Districts. Christmas events are coming up. Grinchmas lunch on 12/02 is almost sold out. We have Santa photos on 12/04 and Santa paws photos on 12/07. Our first Daddy daughter Princess Ball is 11/17/2023 it is sold out. Full report of Memorial will be at the December meeting. We have shifted some of the rolls in full time staff. Angela will now oversee all the Marketing and Special Events. Renee will oversee Preschool, Day Camp, and One Day Classes. Maria will be part-time front office administration and possibly full time after preschool. She will be taking over the board secretary position for Renee.

## MAINTENANCE REPORT

P. Lemar reports Memorial Park Batting Cage- Staff have removed the batting cages from the west side of Memorial Park. The cages were falling apart and often the target of vandals. The concrete pad is all that remains where the cages once stood, and I recommend that be removed during the next construction project in the park. ARC Insulating- Staff have blown in cellulose insulation above the vestibule of the field turf where the contractor did not insulate, and we have had pipes break twice now. No progress was made trying to get the contractor to complete the work, so staff rented a blower and filled the cavity with cellulose. This, in addition to moving the sprinkler heads, should solve any future freezing issues. Speed Bumps- Staff have removed the speed bumps from the ARC parking lot for the winter. We do this every year to make it easier to plow snow in the winter. We remove the pins and fill the holes with sand and caulk. In the spring we drill the sand out and put the speed bumps back out in the same locations. Memorial Field Repairs- Staff have taken advantage of the beautiful weather we have had this fall to get ahead of the game on prepping fields for the spring. The staff is installing clay bricks in each of the batter's boxes to help control kick out. The clay bricks allow players to get a solid foot hold without having to dig a trench in the batter's boxes. The bricks will be added to throughout the year by adding bagged clay on top of them weekly. Leaf Mulching- We have installed the mulching kit on the ExMark Mower and will be mulching leaves in the parks for the next several weeks. The mulching kit closes off the exit shoot and keeps all the mowed material under the deck to get mulched down. We will mulch the parks as needed until the end of the mowing season within the next month.

## ATTORNEY REPORT

Mr. Freeman reports that the Ordinance on approval for tonight to amend the general use ordinance regarding vehicles in the parks. There was an issue with people driving motorized bikes, mopeds, etc. and needing to beef up prohibition of such motorized bikes. He had some communication with Patrick in regard to selection of profession services for different types of projects and what he has to look for to coordinate those services.

## H. **OLD BUSINESS**

1. None

## I. **NEW BUSINESS**

1. Motion made by Commissioner Gleason, seconded by Commissioner Callahan for approval of Expenses by Vendor for the month of November 2023 and Payroll for the month of October 2023.

Roll call vote indicated:

Ayes: J. Gleason, M. Callahan, F. Pierson, R. Pilny

Nays: None

Motion carried by a vote 4-0

2. Motion made by Commissioner Pierson and seconded by Commissioner Gleason for the approval of the Treasurers report for the month of October 2023. The report is as follows:

Total Cash and Investments as of 9/30/23:	\$ 1,844,185.29
Total Cash receipts:	\$ 57,285.39
Total Disbursements:	\$ 154,369.13
Total cash on hand as of 10/31/23:	\$ 1,694,264.55
Total Investments:	\$ 52,817.00
Total Cash and Investments as of 10/31/23:	\$ 1,747,101.55

Roll call vote indicated:

Ayes: F. Pierson, J. Gleason, M. Callahan, R. Pilny

Nays: None

Motion carried by a vote 4-0

3. Motion made by Commissioner Callahan, seconded by Commissioner Gleason for approval of Ordinance No. 278- Amending Chapter 5 Of The Model General Use Ordinance Regarding Vehicles.

Roll call vote indicated:

Ayes: M. Callahan, J. Gleason, F. Pierson, R. Pilny

Nays: None

Motion carried by a vote 4-0

**J. BIDS AND AWARDS OF CONTRACTS**

None

**K. EXECUTIVE SESSION**

1. Motion made by Commissioner Callahan, second by Commissioner Pierson, for approval to exit open session and enter into Executive Session at 6:40pm.

Roll call vote indicated:

Ayes: M. Callahan, J. Gleason, F. Pierson, R. Pilny

Nays: None

Motion carried by a vote 4-0

All in attendance for Executive Session were:

Rose Pilney, Mike Callahan, Jerry Gleason, Frank Pierson, Ed Jung, Jen Yuska, Patrick Lemar, Renee Grohnke, Maria Wojcik

**L. RECONVENE TO OPEN SESSION**

1. Motion made by Commissioner Gleason, second by Commissioner Callahan, for approval to exit Executive Session at 6:54pm.

Roll call vote indicated:

Ayes: J. Gleason, M. Callahan F. Pierson, R. Pilny

Nays: None

Motion carried by a vote 4-0

2. Motion made by Commissioner Pierson, second by Commissioner Gleason, for approval to reconvene to open at 6:54pm.

Roll call vote indicated:

Ayes: F. Pierson J. Gleason, M. Callahan, R. Pilny

Nays: None

Motion carried by a vote 4-0

**M. ACTION FROM EXECUTIVE SESSION**

1. Discussion about Raday acquisition due to the well.

**N. ADJOURNMENT**

1. Motion made by Commissioner Callahan seconded by Commissioner Gleason to adjourn.

Roll call vote indicated:

Ayes: M. Callahan, J. Gleason, F. Pierson, R. Pilny

Nays: None

Motion carried by a vote 4-0

Meeting adjourned at 6:56pm

Secretary for the Board: \_\_\_\_\_

MIDLOTHIAN PARK DISTRICT